

VALLEY INTERNATIONAL CHRISTIAN CHURCH

CONSTITUTION AND BY-LAWS

PREAMBLE

We establish this Constitution to preserve and secure the principles of our faith and to govern the business of our church in a decent and orderly manner. This Constitution will preserve the liberties of each individual church member and ensure the freedom of action of this church in relation to other churches and religious bodies.

ARTICLE I - NAME AND DURATION

The name of this body is Valley International Christian Church. This is a non-profit religious corporation. This corporation, herein referred to as the "Church," shall exist for the maximum period allowed by the laws of the State of Arizona, unless sooner lawfully dissolved.

ARTICLE II - PRINCIPAL OFFICE AND PLACE OF WORSHIP

This Church maintains its principal office at 9000 W. Olive Avenue, Peoria, AZ and holds worship services in the same address and shall hold worship in places as may be designated by the congregation.

ARTICLE III - PURPOSE

The purpose of the Church is to glorify God by obeying and fulfilling the Great Commandment (Matthew 22:36-40) and the Great Commission (Matthew 28:18-20). Five primary strategies are central to achieve our purpose:

- (1) Evangelism/Missions: "To share the good news of Jesus Christ with as many people as possible in our community and throughout the world." (Matthew 28:18-20; Acts 1:8; 2 Peter 3:9)
- (2) Education: "To help members develop toward full Christian maturity and train them for effective ministry; promote personal enrichment, spiritual growth, and discipleship through Bible teaching and instruction." (Ephesians 4:11-13; Matthew 18:20; 2 Timothy 2:2);
- (3) Worship: "To participate in public worship services together and to maintain personal daily devotions." (John 4:24);
- (4) Ministry/Service: "To serve unselfishly, in Jesus name, in meeting the physical, emotional, and spiritual needs of those in our Church, community, and the world." (1 Peter 4:10-11; Matthew 25:34-40; 1 Thessalonians 5:11; Galatians 5:13); and,
- (5) Fellowship: "To encourage support, and pray for each other as members of the family of God; to share our lives together." (1 John 1:7; Acts 2:44-47; Hebrews 10:23-25; John 13:34-35; Romans 15:5-7).

ARTICLE IV - STATEMENT OF FAITH

We affirm the Holy Bible as the inspired Word of God and as the only basis for our beliefs. This Church subscribes to the doctrinal statement of the “Baptist Faith and Message” as adopted by the Southern Baptist Convention in 1963. We unite ourselves together as a body of baptized believers in the Lord Jesus Christ, personally committed to sharing the good news of Salvation to lost mankind.

ARTICLE V - GOVERNMENT AFFILIATION

The government of this Church shall be Congregational, wherein the congregation, acting in the light of its interpretation of the Holy Scriptures, shall be supreme, and may act through its officers and agents. This Church is autonomous and maintains the right to govern its own affairs, independent of any denominational control. Recognizing, however, the benefits of cooperation with other churches in world missions, this Church voluntarily affiliates with the Southern Baptist Convention in its national, state, and local expressions.

ARTICLE VI - DOCTRINAL POLICIES AND PROCESSES

This Church shall maintain a dynamic Manual of Doctrinal Policies and Processes that will govern its changing needs. This Manual includes the membership covenant; detailed description of the responsibilities, rights, powers, functions, and termination of members and officers; parliamentary rules of procedure for all business meetings; and specific procedures on how the different ministries and groups perform their functions. In case of conflicting interpretations for ruling on any issue or issues, the Constitution and By-Laws take precedence over the Manual of Doctrinal Policies and Processes.

ARTICLE VII - AMENDMENTS TO THE CONSTITUTION

This Constitution may be amended provided the proposed amendment shall have been presented in writing at a regular church business meeting and then circulated to the membership. Amendments to this Constitution shall be by a two-thirds (2/3) vote of the members who are qualified to vote and are present at a regular or special business meeting called for this purpose, with a quorum to discuss and vote for this matter.

THE BY-LAWS

ARTICLE I - CHURCH MEMBERSHIP

Section 1 – General

Membership shall consist of all persons who have met the membership qualifications; have been approved by the Pastoral Ministry Council (PMC); and are listed on the membership roll.

Section 2 - Qualifications for Membership are:

- 2.1 A personal commitment of faith in Jesus Christ for salvation;
- 2.2 Baptism by immersion as a testimony of salvation;
- 2.3 Completion of the membership class; and
- 2.4 A commitment to abide by the membership covenant.

Section 3 - Designation of Membership

Two rolls of membership shall be maintained and updated periodically to properly reflect the membership population of the Church:

- 3.1 Active/Resident Member: a member in good standing who resides within the ministry area and currently active in the Church; and
- 3.2 Inactive/Non-resident Member: a member who has become inactive as a result of moving out of the ministry area but still contributes, from time to time, to the Church treasury or a member who is homebound due to age or medical reasons or a member whose predominant attendance is at another local church.

Section 4 - Responsibilities of Members

The responsibilities of members are described in the membership covenant (Manual of Doctrinal Policies and Processes)

Section 5 - Voting Rights of Members

Voting by proxy is not allowed. Each voting member is entitled to one vote. Only active/resident members of the Church, over 18 years of age, shall have the right to vote on the following matters:

- 5.1 Disposition of all or substantially all of the assets of the Church
- 5.2 Merger or dissolution of the Church
- 5.3 Acquisition of real property and related indebtedness

5.4 Amendments to the Constitution and/or By-Laws

5.5 Approval of the Church annual budget

Section 6 - Termination of Membership

Membership shall be terminated in the following reasons:

6.1 Death

6.2 Transfer of membership to another church

6.3 Personal request of the member

6.4 Disciplinary action by the Pastoral Ministry Council (PMC) as a result of the following:

6.4.1 - The life and conduct of the member is not in accordance with the membership covenant and that the member has become a liability to the ministry and general welfare of the Church in the Community; and

6.4.2 - Procedures for termination of a member shall be pervaded by a spirit of Christian love, kindness, and forbearance (Matthew 18:15-17).

Section 7 - Restoration of Membership

Any person whose membership has been terminated may, upon his/her own request, be restored to church membership by the approval of the Pastoral Ministry Council (PMC) in the spirit of 2 Corinthians 2:7-8, and upon evidence of repentance and reformation, and that person's life and conduct is in accordance with the membership covenant.

ARTICLE II - MEMBERSHIP MEETINGS

Section 1 - Worship Services

The Church shall meet regularly at least once every Sunday for preaching, instruction, evangelism, and for the worship of Almighty God. The Church may also meet at other times when it chooses to and when it deems essential in the promotion of Church objectives. These meetings will be open to the entire church and to all people.

Section 2 - General Meetings

The Church shall meet in September of each year at such date and time as determined by the Pastoral Ministry Council to adopt the church budget for the coming year; hear reports from any cell groups, ministries, and organizations; and conduct miscellaneous business as needed.

Section 3 - Special Meetings

Special meetings may be called at any time by the Pastoral Ministry Council or upon request of the Pastor for any purpose by giving notice to the church members pursuant to By-Laws, Article II, Section 4, below.

Section 4 - Notice Requirements for Membership Meetings

4.1 Notification for membership meetings shall be given to the members no less than two (2) weeks prior to a meeting in any of the following manner:

- 4.1.1 - Distribution of written material to the congregation in attendance at a regular Weekend service;
- 4.1.2 - Announcement of the meeting in a church newsletter;
- 4.1.3 - Oral announcement to the congregation at a midweek service, if any;
- 4.1.4 - Delivery by U.S. mail to each member identified on the membership roll.

4.2 Notice of Certain Agenda Items

Other than by unanimous approval by those members present and qualified to vote, any action by the members is valid only if the notice or waiver of notice specifies the general nature of the proposal on the following:

- 4.2.1 - Calling or removing of the Pastor;
- 4.2.2 - Adopting, amending or repealing the Constitution and/or By-Laws;
- 4.2.3 - Disposing of all or substantially all of the Church assets;
- 4.2.4 - Adopting or amending a merger agreement;
- 4.2.5 - Approving the election to dissolve the Church;
- 4.2.6 - Approving the acquisition of real property and related indebtedness.

Section 5 - Quorum

The quorum consists of those who attend the meeting, provided it is a stated meeting or one that has been properly called. At least one-fourth (1/4) of the total membership eligible for voting shall constitute a quorum.

ARTICLE III - CHURCH OFFICERS

Section 1 - General:

All officers must be faithful members of the Church. No one can be elected to, and serve

simultaneously for, more than one position in the “Church Officers” described in Article III of the By-Laws. The Church Officers shall be as follows:

Section 2 - Pastor

The Pastor shall lead the Church, including the ministries, cell groups, and organizations in worship, service, education, evangelism, fellowship and discipleship. The main responsibilities of the Pastor include preaching, teaching, pastoral counseling, administration, planning, and guiding the Church to grow and fulfill its purpose. The Pastor shall preside over the Church general and special meetings. The Pastor is ex-officio member of the Pastoral Ministry Council and of all church groups and organizations.

A pastor shall be chosen and called whenever a vacancy occurs. The Pastoral Ministry Council is given the task to seek out a suitable pastor and its recommendation will serve as a nomination. The Pastoral Ministry Council shall bring to the consideration of the Church only one candidate or nominee at a time.

The election of a pastor shall be by secret ballot, without debate and discussion, at a church meeting called for that purpose, of which at least two-week notice shall be given to the members. An affirmative vote of three-fourths (3/4) of those present is necessary for a choice. The chosen pastor shall serve until the relationship is terminated either by the pastor’s own request or by the Church with a three-fourths (3/4) vote through secret ballot, without debate and discussion, of those members present at a church meeting. In either case, at least sixty (60) days notice shall be given unless otherwise mutually agreed. There shall be a written mutual contract or agreement made between the pastor and the Church.

Section 3 - Pastoral Staff

To assist the Pastor, the Church may elect and call an assistant or associate pastor or a youth pastor who will become part of the pastoral staff. Election and termination of any pastoral staff shall be in the same manner as described in By-Laws, Article III, Section 2.

Section 4 - Trustees

The Trustees will hold in trust the property of the Church. They shall have no power to buy, sell, mortgage, lease, transfer or by any means, encumber the church property or facilities without specific vote of the Church authorizing each action. The trustees shall sign any and all legal documents involving the sale, mortgage, purchase or lease/rental of church property or any other legal documents requiring the signature of the trustees for and in behalf of the Church.

The Pastoral Ministry Council shall designate the number of Trustees in an odd numbering configuration but not less than three (3). The Church shall nominate by ballot, and from the nominees, the Pastoral Ministry Council shall elect the Trustees at a meeting called for that purpose. An elected trustee shall serve for three years, without

term limits. A trustee may be removed either by his/her own request or by action of the Pastoral Ministry Council, be disqualified due to reasonable circumstances. Any replacement to fill a trustee vacancy shall be elected in the same manner described in this Section.

Section 5 - Elders

The duties of church elders are more on pastoral leadership so they work side by side with the pastor in the spiritual care of the Church. The Pastoral Ministry Council determines the number of elders and based on need, there shall be at least five (5) but not more than ten (10) elders. The Church shall nominate by ballot, and from the nominees, the Pastoral Ministry Council shall elect church elders at a meeting called for that purpose. An elected elder shall serve for three years, without term limits. Any elder may be removed either by his own request or by action of the Pastoral Ministry Council, be disqualified due to reasonable circumstances. Any replacement to fill an elder vacancy shall be elected in the same manner described in this Section.

Section 6 - Deacons

The primary responsibilities of deacons are to assist the pastor in ministering to the physical needs and fellowship problems of the Church; and to find ways and means to meet those needs in the church and the community it serves.

There will be one (1) deacon for every twenty members whose names are in the church roll until a maximum number of twenty-five (25) deacons are reached. The requirements for a candidate for deacon shall be in accordance with Acts 6:1-4 and 1 Timothy 3:8-13. The Church shall nominate, and from the nominees, the Pastoral Ministry Council shall elect the deacons at a meeting called for that purpose. An elected deacon shall serve for three years, without term limits. Any replacement to fill a vacancy deacon shall be elected in the same manner described in this Section.

Section 7 - Chief Financial Officer

The Chief Financial Officer shall serve as the Church treasurer and shall receive, preserve, and payout, upon receipt of vouchers approved and signed by authorized leaders, all money or things of value paid or given to the Church, keeping at all times an itemized account of all receipts and expenditures. All checks and withdrawals must be signed by at least two signatories: the Chief Financial Officer and the Church Auditor; when either the Chief Financial Officer or the Church Auditor is absent or unavailable, the Chairman of the Pastoral Ministry Council may co-sign. The books shall be presented to a monthly audit, and will be presented, with the most recent bank statements, to the Church, quarterly.

The Chief Financial Officer shall be elected by the Pastoral Ministry Council to serve for two years, without term limits, and may be removed only either by his/her own request or by action of the Pastoral Ministry Council, be disqualified due to reasonable circumstances.

Section 8 - Church Auditor

The main responsibility of the Church Auditor is to perform monthly audit of the books and financial records of the Church; reconcile receipts and disbursements with bank deposits and bank balances; ensure that balances displayed to be correct and confirmed by depository bank, accounting procedures proper, and financial records properly kept. The Church Auditor shall co-sign all checks and withdrawals of church money or accounts.

The Church Auditor shall be elected by the Pastoral Ministry Council to serve for three years, without term limits, and maybe removed either by his/her own request or by action of the Pastoral Ministry Council, be disqualified due to reasonable circumstances.

Section 9 - Church Secretary

The Church Secretary shall be the Administration Assistant to the Pastor and other Church Officers and shall keep records of all actions of the Church including the membership directory. The Church Secretary shall be elected by the Pastoral Ministry Council to serve for three years, without term limits, and maybe removed either by his/her own request or by action of the Pastoral Ministry Council, be disqualified due to reasonable circumstances.

ARTICLE IV - CHURCH SUPPORT STAFF

The Church may employ, when necessary, support staff to perform custodial, maintenance, office and other such services for the church. The terms of hiring, employment, and pay for any support staff or employee, part-time or full-time, shall be determined by the Pastoral Ministry Council.

ARTICLE V - PASTORAL MINISTRY COUNCIL (PMC)

Section 1 - Number and Term of PMC Members

The number of Pastoral Ministry Council (PMC) members, in an odd numbering configuration, shall not be less than three (3) but not more than twenty-nine (29), as authorized from time to time, through a resolution of the PMC. This number may be changed by an amendment to the By-Laws. Each member shall serve successive terms and shall hold office until a successor has been designated and qualified or until resignation or removal by the PMC.

Section 2 - Composition of the PMC

The PMC shall consist of the Pastor, Trustees, Elders, Deacons, Chief Financial Officer, Church Auditor, Church Secretary, and Ministry Leaders. Other members may be added

as when the Church elects and calls an assistant or associate pastor or youth pastor who will become ex-officio member of the PMC.

The PMC members shall choose from among themselves a Chairman who will preside over PMC meetings. The PMC chairman will serve as mediator in any issues or decisions wherein the PMC is equally divided. Each member carries the right to one vote in PMC meetings.

The Church Secretary shall be responsible to put into writing minutes of the PMC meetings, and shall keep pertinent files, documents, papers, and records.

Section 3 - Powers and Functions of the PMC

The primary function of the PMC shall be to provide leadership to the congregation in the planning, coordination, and evaluation of the work of the Church. The PMC shall have the power to:

- 3.1 - Select or elect and remove all officers (except the pastor or pastoral staff), agents, and employees of the Church;
- 3.2 - Change the principal executive office or the principal business office of the Church in the State of Arizona from one location to another, and designate any place within or outside the State of Arizona for the holding of any church meeting or meetings;
- 3.3 - Adopt, make and use a corporate seal, and if necessary, alter the form of the seal;
- 3.4 - Determine the pay of the pastor or pastoral staff and all salaried or paid employees of the Church;
- 3.5 - Borrow money and incur indebtedness in behalf of the Church and cause to be executed and delivered for the Church purposes and in the Church name, promissory notes and other evidences of debt and securities; and
- 3.6 - Exercise all other powers conferred by the Arizona Non-Profit Religious Corporation Law and other applicable laws, rules, and regulations.

Section 4 - PMC Meetings

Regular or special meetings of the PMC may be held at any place within or outside the State of Arizona that has been designated from time to time by a resolution of the PMC. In the absence of such a designation, meetings shall be held at the principal office of the Church.

Notwithstanding the above provisions of this Section, a regular or special meeting of the PMC may be held at any place consented to, in writing, by all members of the PMC, either before or after the meeting. If such consents are given, they shall be filed with the minutes of the meeting.

Any meeting, regular or special, may be held with the physical presence of the members, by telephone conference or similar communication equipment, and/or combination of the

above, as long as all PMC members participating in the meeting can hear one another. All members participating shall be deemed to be present in person at such meeting.

Section 5 - Regular Meetings of the PMC

Regular meetings will be every first Sunday of every month, and may be held without notice if the time and place of such meeting or meetings are fixed by a PMC resolution.

Section 6 - Special Meetings of the PMC

Special meetings may be called for any purpose and at any time, by the Pastor or by the PMC Chairman or by a PMC member.

Notice of the time and place of special meetings shall be given to each PMC member by one or a combination of the following methods:

6.1 - Personal delivery of written notice;

6.2 - First class mail;

6.3 - Internet e-mail;

6.4 - Telephone communication, either directly to a PMC member or to person at the PMC member's office or home who, the person giving the notice has reason to believe, will promptly communicate the notice to the PMC members;

6.5 - Telecopier to the PMC member's home or office.

Notices sent by first class mail shall be deposited in the U.S. mail at least four (4) days before the time set for the meeting. Notices given by personal delivery, telephone or internet shall be delivered, telephoned, faxed, and emailed to the PMC member twenty-four (24) hours before the time set for the meeting.

The notice shall state the time and place for the meeting. However, the notice does not need to specify the place of the meeting if the special meeting is to be held at the Church principal office. The notice must specify the purpose of the meeting.

Section 7 - PMC Quorum

A simple majority of current PMC members present at a meeting, duly called and noticed, shall constitute a quorum for the transaction of business. Every action taken or decision made by simple majority of the PMC members present at a meeting duly held at which a quorum is present shall be the act of the PMC. A meeting at which a quorum is initially present may continue to transact business to completion, notwithstanding the withdrawal of any PMC member at any time during the meeting.

Section 8 - Waiver of Notice

The transactions of any meeting of the PMC, however, called and noticed wherever held, shall be valid as though taken at a meeting duly held after regular call and notice, if a

quorum is present, and either before or after the meeting, each PMC member not present signs a written waiver of notice, a consent to holding the meeting or approves the minutes.

The waiver of notice or consent shall specify the purpose of the meeting. All waivers, consents, and approvals shall be filed with the corporate records or made part of the minutes of the meeting. Notice of a meeting need not be given to any PMC member who attends the meeting without protesting before or at its commencement about the lack of notice.

Section 9 - Action Without Meeting

Any action required or permitted to be taken by the PMC may be taken without a meeting, if all PMC members, individually or collectively, consent in writing to the action. Such action by written consent shall have the same force and effect as the unanimous vote of the PMC members. Such written consent or consents shall be filed with the minutes of the PMC proceedings.

ARTICLE VI - INDEMNIFICATION OF PMC MEMBERS, CHURCH OFFICERS, EMPLOYEES AND OTHER AGENTS

Section 1 - Definitions

1.1 - "Agent" means any person who is or was an officer, PMC member, employee or agent of the Church, or is or was serving at the request of the Church as a director officer, trustee, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust or other enterprise Or was a director officer, employee or agent of a foreign or domestic corporation that was a predecessor corporation of the Church or of another enterprise at the request of the such predecessor corporation.

1.2 - "Proceeding" means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative or investigative.

1.3 - "Expenses" include, without limitation, all attorney's fees and any other expenses incurred in the defense of any claims or proceedings against an agent by reason of his/her position or relationship as agent, and all attorney's fees, costs, and other expenses incurred in establishing a right to indemnification under this Article.

Section 2 - Successful Defense by Agent

To the extent that an agent of the Church has been successful on the merits in the defense of any proceeding referred to in this Article or in the defense of any claim, issue or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection with the claim.

If an agent either settles any such claim or sustains a judgment rendered against him/her, then the provisions of Section 3 through Section 5 of this Article, shall determine whether the agent is entitled to indemnification.

Section 3 - Actions Brought by Persons Other Than the Church

Subject to the required findings to be made pursuant to Section 5, below, the Church shall indemnify any person who was or is a party or is threatened to be made a party, to any proceeding other than action brought by or in the right of the Church, to procure judgment in its favor or an action by the Attorney General by reason of the fact that such person is or was an agent of the Church, for all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with the proceeding.

Section 4 - Actions Brought By or On Behalf of the Church

4.1 - Claims Settled Out of Court

If any agent settles or otherwise disposes of a threatened or pending action brought by or on behalf of the Church, without court approval or approval by the Attorney General, the agent shall receive no indemnification for either amounts paid pursuant to the terms of the settlement or other disposition or for any expenses incurred in defending against the proceeding.

4.2 - Threatened, Pending or Completed Actions Against Agent

The Church shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action brought by or in the right of the Church or brought by the Attorney General to procure a judgment in its favor, by reason of the fact that the person is or was an agent of the Church, for all expenses actually and reasonably incurred in connection with the defense or settlement of that action, provided that both the following are met:

4.2.1 - The determination of good faith conduct, required by Section 5, below, must be made in the manner provided for in that Section; and,

4.2.2 - Where the agent has actually been judged liable to the Church in the performance of such person's duty to the Church, unless and only to the extent that the court in which such proceeding is or was pending, shall, upon application, determine that, in view of all the circumstances of the case, the agent is fairly and reasonably entitled to indemnity for the expenses incurred. If the agent is found to so entitled, the court shall determine the appropriate amount of expenses to be reimbursed.

Section 5 - Determination of Agent's Good Faith Conduct

The indemnification granted to an agent in Sections 3 and 4 of this Article, is conditioned on the following:

5.1 - The agent seeking reimbursement must be found, in the manner provided

below, he/she acted in good faith, in a manner he/she believed to be in the interest of the Church, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use in similar circumstances;

5.2 - The termination of any proceeding by judgment, order, settlement, conviction or on plea or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith or in a manner which he/she reasonably believed to be in the best interest of the Church or that he/she had reasonable cause to believe that his/her conduct was unlawful; and,

5.3 - In the case of a criminal proceeding, the person must have had no reasonable cause to believe that his/her conduct was unlawful.

Section 6 - Manner of Determination of Good Faith

The determination that the agent did act in a manner complying with Section 5 above, shall be made, either by:

6.1 - The Pastoral Ministry Council, by a vote of a quorum consisting of PMC members who are not parties to the proceeding; or,

6.2 - Approval of the church members, with the persons to be indemnified not being entitled to vote thereon; or,

6.3 - The court in which the proceeding is or was pending; such determination may be made on application brought by the Church or the agent or the attorney or other person rendering a defense to the agent, whether or not the application by the agent, attorney or other person is opposed by the Church.

Section 7 - Limitations

No indemnification or advance shall be made under this Article, except as provided in Section 2 or Section 5, in any circumstances when it appears: That the indemnification or advance would be inconsistent with a provision of the Articles of Incorporation, the By-Laws, a resolution of the members or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; Or by a court in approving a settlement.

Section 8 - Advance of Expenses

Expenses incurred in defending any proceeding may be advanced by the Church before the final disposition of the proceeding on receipt of an undertaking by or on behalf of the agent to repay the amount of the advance unless it is determined ultimately that the agent is entitled to be indemnified as authorized in this Article.

Section 9 - Insurance

The Pastoral Ministry Council may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Church against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not, the Church would have the power to indemnify the agent provided, however, that the Church shall have no power to purchase and maintain such insurance to indemnify any agent of the Church for violation of Corporations Code Section 9243.

ARTICLE VII - RECORDS AND REPORTS

The Church, with the Secretary as the lead person, shall maintain all records which shall be kept at the Church principal office:

- 1 - Adequate and correct books and records of accounts (financial records);
- 2 - Written minutes of the proceedings or meetings of the Church, and of the PMC;
- 3 - A record of the members of the Church, setting forth the members' names, addresses, and other information such as dates of admission, dismissal, death, baptisms; and
- 4 - Letters of church members, statements for contributors, and all records, papers, reports, and documents that belong to the Church.

ARTICLE VIII - AMENDMENTS TO THE BY-LAWS

Any provision of these By-Laws may be amended or repealed, and new By-Laws be adopted, provided that any proposed amendment or repeal shall have been presented in writing at a regular church business meeting and then circulated to the members. Amendments to or repeal of these By-Laws shall be by simple majority vote of the church members present at any special or regular membership meeting at which a quorum is present duly and properly called.

Nothing in these By-Laws shall contravene any provision of the Church Constitution, the Articles of Incorporation, and the Arizona Non-Profit Religious Corporation Law.

A chronological record of any amendment, revision or repeal history made in these By-Laws shall be recorded in the page entitled "Amendment Record" and shall be made part of the current By-Laws.